FY 2014
Enrollment Data Reporting

HIGHLIGHTS

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Let's Talk About
The Issues

FY 2014 Enrollment Data Reporting Highlights
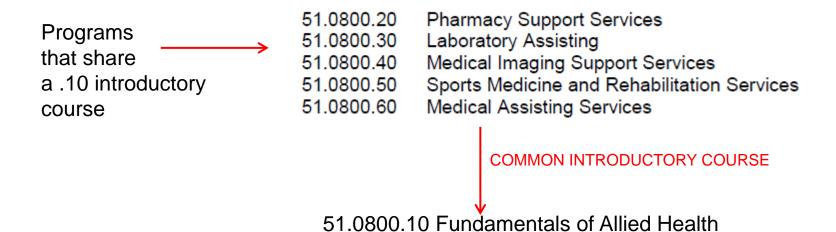CTE Administrator's Meeting on November 6, 2013

When reporting a .10 course for any of these NEW programs use the Introductory Course Area Number
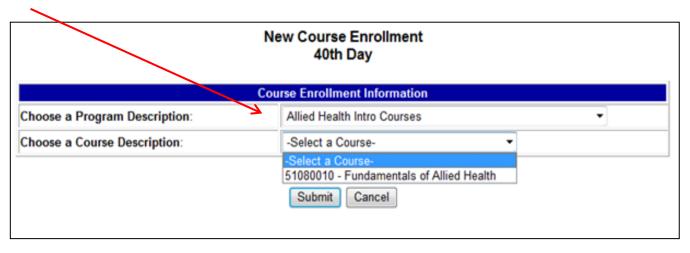
2013-2014 CTE Programs with a Common Introductory Course
All these programs share a .10 intro course

Program by CIP/Name:

10.0200.20	Digital Printing
10.0200.30	Graphic/Web Design
10.0200.40	Journalism
10.0200.50	Digital Photography
10.0200.60	Animation
10.0200.90	Film & TV
10.0200.00	Music/Audio Production
15.1200.20	Computer Maintenance
15.1200.30	Network Technologies
15.1200.40	Software Development
15.1200.50	Web Page Development
15.1300.20	Architectural Drafting
15.1300.30	Electronic Drafting
15.1300.40	Mechanical Drafting
46.0300.30	Industrial Electrician
46.0300.20	Residential Electrician
46.0400.20	Advanced Construction Technologies
46.0400.40	Cabinetmaking
46.0400.30	Carpentry
47.0600.50	Aircraft Mechanics

Introductory Course Area Number	Introductory Course Area Name
10020010	Comm Media Technology Intro Courses
15120010	Information Technology Intro Courses
15130010	Drafting and Design Tech Intro Courses
46030010	Electrical and Power Transmission Tech Intro Courses
46040010	Construction Technologies Intro Courses
47060010	Transportation Technologies Intro Courses
48050010	Precision Manufacturing Intro Courses
51080010	Allied Health Intro Courses
52180010	Marketing Management and Entrepreneurship Intro Courses
52190010	Design and Merchandising Intro Courses

EXAMPLE

Programs
that share
a .10 introductory
course →

51.0800.20	Pharmacy Support Services
51.0800.30	Laboratory Assisting
51.0800.40	Medical Imaging Support Services
51.0800.50	Sports Medicine and Rehabilitation Services
51.0800.60	Medical Assisting Services

COMMON INTRODUCTORY COURSE

51.0800.10 Fundamentals of Allied Health

REPORT

New Course Enrollment
40th Day

Course Enrollment Information

Choose a Program Description:	Allied Health Intro Courses ▼
Choose a Course Description:	-Select a Course- ▼
	-Select a Course-
	51080010 - Fundamentals of Allied Health

Submit   Cancel

- 2014 Course Enrollment text file record layout now includes the program number or introductory course area as well as the course number

- For programs with common introductory course/.10 course, use the Introductory Course Area Number

ELEMENT NAME	LOCATION FIELD START	END	LENGTH	DATA TYPE	COMMENTS
Transaction Code	1	1	1	A	Must be present A, C, D
District Number	2	7	6	N	Must be present
School Number	8	10	3	N	Must be present
Program Number or Introductory Course Area Number	11	18	8	N	Must be present
Course Number	19	26	8	N	Must be present
Teacher Cert Number (SSN)	27	35	9	N	Must be present
Term	36	36	1	N	Must be present 40th = 1 100th = 2
Period	37	37	1	N	Must be present
Minutes Per Week	38	41	4	N	Must be present
Number of Weeks	42	43	2	N	Must be present
Room Number	44	47	4	A/N	Must be present
Program of Study: NOTE!Not necessary to fill in with Y or N!	48	48	1	A	Must be a space – Y/N no longer necessary
Grade 09 Enrollment	49	51	3	N	
Grade 10 Enrollment	52	54	3	N	
Grade 11 Enrollment	55	57	3	N	
Grade 12 Enrollment	58	60	3	N	
Male Enrollment	61	64	4	N	
Female Enrollment	65	68	4	N	
Total Enrollment	69	72	4	N	=SUM(Grd 9-12 =SUM (Male+Female)
Disabled	73	75	3	N	
LEP	76	78	3	N	
Economic Disadvantaged	79	81	3	N	
Single Parent	82	84	3	N	
CTE Students in Another School	85	88	4	N	Must equal Total Enrollment
District ID (CTD) of Other School (District	89	94	6	N	Must be present if Previous Field is > Zero
School Number of Other School	95	97	3	N	Must be present if Previous Field is > Zero

ENROLLMENT UPDATED ONLINE SYSTEM

READY FOR 100TH DAY REPORTING

Sneak Peek

https://www.ade.az.gov/PerfMeasures/splash.asp

Arizona Department of Education

CAREER AND TECHNICAL EDUCATION

Login

Submit your Career and Technical Education
Course Enrollment Report, Placement Survey Report
And Participant/Concentrator Report ONLINE!

YOU FORGOT??

Contact Us
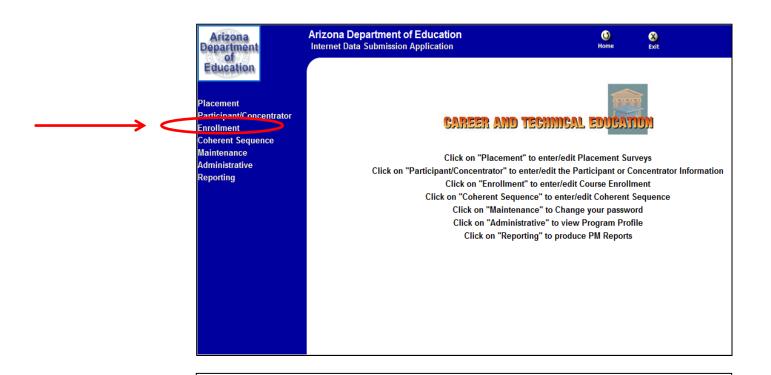
Arizona Department of Education
Career and Technical Education Internet Data Reporting Application

CAREER AND TECHNICAL EDUCATION

Username: [   ]
Password: [   ]

Login

FY 2014 Enrollment Data Reporting Highlights
CTE Administrator's Meeting on November 6, 2013

WEB ENTRY SUBMISSION

Select tab
- Enrollment (100th Day)

WEB ENTRY

- Select school
- Click on Go

TAKE AN ACTION

- Add New Record
- Details- to view a record
- Edit- to modify/make changes
- Delete

TO ADD NEW RECORD

2014 Course Enrollment (100th Day)

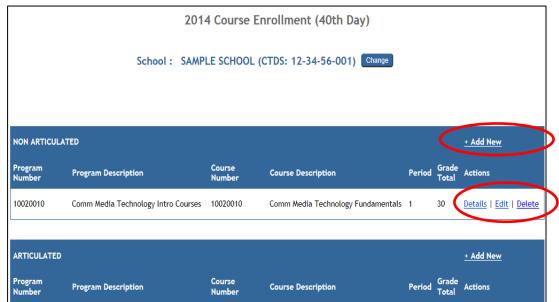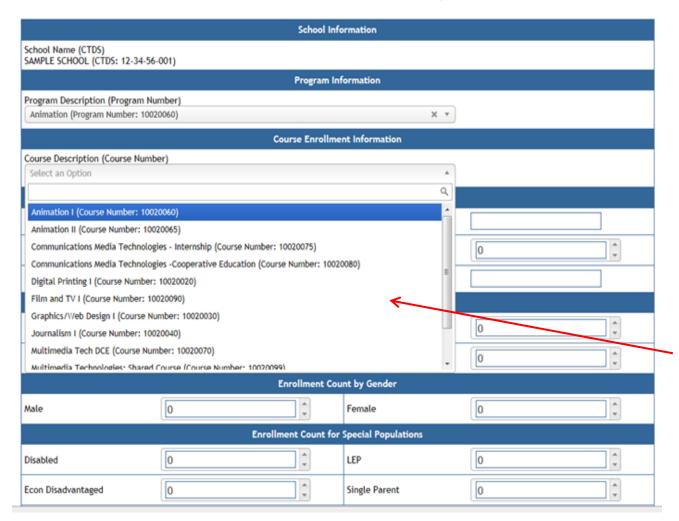| School Information |
|---|
| School Name (CTDS)
SAMPLE SCHOOL (CTDS: 12-34-56-001) |
| **Program Information** |
| Program Description (Program Number)
Animation (Program Number: 10020060)   × ▾ |
| **Course Enrollment Information** |

Course Description (Course Number)

Select an Option ▲

🔍

Animation I (Course Number: 10020060)

Animation II (Course Number: 10020065)

Communications Media Technologies - Internship (Course Number: 10020075)

Communications Media Technologies -Cooperative Education (Course Number: 10020080)

Digital Printing I (Course Number: 10020020)

Film and TV I (Course Number: 10020090)

Graphics/Web Design I (Course Number: 10020030)

Journalism I (Course Number: 10020040)

Multimedia Tech DCE (Course Number: 10020070)

Multimedia Technologies: Shared Course (Course Number: 10020099)

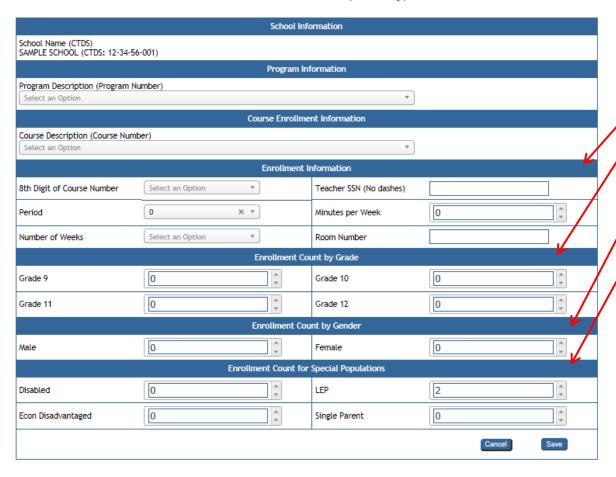| Enrollment Count by Gender			
Male	0	Female	0
Enrollment Count for Special Populations			
Disabled	0	LEP	0
Econ Disadvantaged	0	Single Parent	0

- Choose your Program Description (Program Number)
- Choose your Course Description (Course Number)

NOTE- Only courses for the selected Program will show

TO ADD NEW RECORD

2014 Course Enrollment (40th Day)

School Information
School Name (CTDS)
SAMPLE SCHOOL (CTDS: 12-34-56-001)

Program Information
Program Description (Program Number)
Select an Option ▼

Course Enrollment Information
Course Description (Course Number)
Select an Option ▼

Enrollment Information

8th Digit of Course Number	Select an Option ▼	Teacher SSN (No dashes)	
Period	0 × ▼	Minutes per Week	0
Number of Weeks	Select an Option ▼	Room Number	

Enrollment Count by Grade

Grade 9	0	Grade 10	0
Grade 11	0	Grade 12	0

Enrollment Count by Gender

Male	0	Female	0

Enrollment Count for Special Populations

Disabled	0	LEP	2
Econ Disadvantaged	0	Single Parent	0

Cancel   Save

Begin entering data:

- Enrollment Information
- Enrollment Count by Grade – report 9-12 grade students
- Enrollment Count by Gender
- Enrollment Count for Special Populations (all special pops students should be reported in the prominent category they meet for the program)

2014 Course Enrollment (40th Day)

School Information	
School Name (CTDS)	
SAMPLE SCHOOL (CTDS: 12-34-56-001)	

Program Information
Program Description (Program Number)
Select an Option ▾

Course Enrollment Information
Course Description (Course Number)
Select an Option ▾

Enrollment Information

8th Digit of Course Number	Select an Option ▾	Teacher SSN (No dashes)	000000000
Period	0 ✕ ▾	Minutes per Week	0
Number of Weeks	Select an Option ▾	Room Number	

Enrollment Count by Grade

Grade 9	0	Grade 10	0
Grade 11	0	Grade 12	0

Enrollment Count by Gender

Male	0	Female	0

Enrollment Count for Special Populations

Disabled	0	LEP	0
Econ Disadvantaged	0	Single Parent	0

Articulated Enrollment

Attending CTDS
Select an Option ▾

Teacher Information

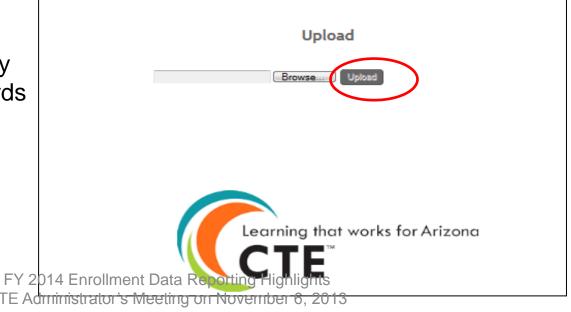|			
License / Certificate Number			
Teacher's First Name		Teacher's Last Name	

Cancel   Save

- Articulated Enrollment with a non-ADE-Certified teacher (SSN) enter 9 zeros

- Enter certificate OR license number AND first and last name of teacher

TEXT FILE SUBMISSION

- Select Upload
- Browse for your file
- Click upload
- System will show how many were uploaded successfully and how many were invalid records (records with errors)
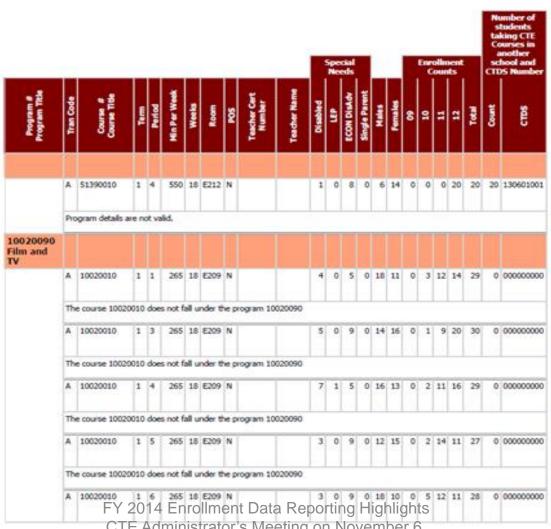
VOCI11-1 REPORT

CTD: 123456 **SCH:** 001
COUNTY: SAMPLE COUNTY
DISTRICT: SAMPLE DISTRICT
SCHOOL: SAMPLE SCHOOL

| Program # Program Title | Tran Code | Course # Course Title | Term | Period | Min Per Week | Weeks | Room | POS | Teacher Cert Number | Teacher Name | Special Needs | | | | Males | Females | Enrollment Counts | | | | | Number of students taking CTE Courses in another school and CTDS Number | |
											Disabled	LEP	ECON DisAdv	Single Parent			09	10	11	12	Total	Count	CTDS
01010090 Agribusiness Systems																							
	A	01010010 Agriculture Business Management - Introduction to Applied Biological Systems	1	1	275	18	900	N			4	0	9	0	14	12	8	10	5	3	26		
	A	01010012 Agricultural Business Management - Applied Biological Systems	1	6	275	18	900	N			0	0	5	0	3	4		5	1	1	7		
	A	01010014 Agricultural Business Management - Agriscience	1	6	275	18	900	N			0	0	2	0	4	3	0	0	5	2	7		
13120000 Education Professions																							
	A	13120020 Education Professions Applications	1	6	275	18	101	N			0	0	1	0	0	2	0	0	1	1	2		

VOCI11-2 REPORT

CTD: 123456 **SCH:** 001
COUNTY: SAMPLE COUNTY
DISTRICT: SAMPLE DISTRICT
SCHOOL: SAMPLE SCHOOL

Program #/Program Title	Tran Code	Course #/Course Title	Term	Period	Min Per Week	Weeks	Room	POS	Teacher Cert Number	Teacher Name	Special Needs				Males	Females	Enrollment Counts				Total	Count	Number of students taking CTE Courses in another school and CTDS Number
											Disabled	LEP	ECON DisAdv	Single Parent			09	10	11	12			CTDS
	A	51390010	1	4	550	18	E212	N			1	0	8	0	6	14	0	0	0	20	20	20	130601001
Program details are not valid.																							
10020090 Film and TV																							
	A	10020010	1	1	265	18	E209	N			4	0	5	0	18	11	0	3	12	14	29	0	000000000
The course 10020010 does not fall under the program 10020090																							
	A	10020010	1	3	265	18	E209	N			5	0	9	0	14	16	0	1	9	20	30	0	000000000
The course 10020010 does not fall under the program 10020090																							
	A	10020010	1	4	265	18	E209	N			7	1	5	0	16	13	0	2	11	16	29	0	000000000
The course 10020010 does not fall under the program 10020090																							
	A	10020010	1	5	265	18	E209	N			3	0	9	0	12	15	0	2	14	11	27	0	000000000
The course 10020010 does not fall under the program 10020090																							
	A	10020010	1	6	265	18	E209	N			3	0	9	0	18	10	0	5	12	11	28	0	000000000

Signature Page- print, sign, submit

Learning that works for Arizona
CTE™

AZ Department of Education
Career and Technical Education
40th Day
Course Enrollment Verification Report
School Year 2013 - 2014

Records Added to the CTE Enrollment File

The following information reflects the enrollment data submitted by your district. Please review it for correctness. Please make any changes if required. As a reminder, all corrections need to be made in the format that was used for original submission. The signed signature page must be returned to:

CTEDataCollection@azed.gov

I certify that the information submitted is true and correct to the best of my knowledge, and that documentation will be maintained for auditing and monitoring purposes.

Date

Signature of Superintendent or Authorized Official

Contact Person

Phone

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CTE Administrator's Meeting on November 6,
2013